



**Vendor Space Application**  
**Bull Run Regional Park, Centreville, Virginia**  
**October 21<sup>st</sup> & 22<sup>nd</sup>**  
**11am – 7pm each day**

Business Name \_\_\_\_\_ Primary Contact/Title \_\_\_\_\_  
 Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
 Telephone \_\_\_\_\_ Fax: \_\_\_\_\_ Cell Phone \_\_\_\_\_  
 Email: \_\_\_\_\_ Website: \_\_\_\_\_

**Please indicate the products/services you are selling and/or marketing:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Electricity (\$50 per 20 amp circuit)	Yes	No	Amount (in amps)
Do you require electricity? IF YES, indicate how much amperage?			
Insurance Requirements	Yes	No	
Have you included your certificate of insurance?			
If no, when will the insurance certificate be provided? <b>(Due October 1, 2017)</b>			
Payment Information			
Payment by: <input type="checkbox"/> Check – Payable to Premiere Hospitality			
<input type="checkbox"/> Credit Card – Indicate zip code of card _____			
Credit Card #	Exp. Date	3 digit code	

Payment enclosed for:

Space: \$ \_\_\_\_\_ (\$325 per 10'x10' space)

Corner Space: \$ \_\_\_\_\_ (\$375 per 10'x10' space)

Electrical: \$ \_\_\_\_\_ (\$50 per 20 amp circuit)

Tent: \$ \_\_\_\_\_ (\$175 per 10'x10' tent)

**TOTAL:** \$ \_\_\_\_\_

Exhibitor affirms that he/she is authorized to sign this application on behalf of the above named business, has read the Terms and Conditions of the Northern Virginia Fall BrewFest and, if he/she participates, agrees to abide by them. Exhibitor agrees to use the contracted space and shall not send an agent nor sublet or assign any portion of that space. Exhibitor understands that the event will be held rain or shine and there is NO REFUND in the event of inclement weather.

Exhibitor shall be solely responsible for any and all injuries to persons or damages of property or any other injury, claim, damage or loss of whatever nature, arising directly or indirectly from participation in this event. Exhibitor shall INDEMNIFY, DEFEND, SAVE AND HOLD HARMLESS Premiere Hospitality, Mad Fox Brewing Co. and Northern Virginia Regional Park Authority, and its employees, agents and volunteers from and against all liability, loss, damages, claims, costs and expenses (including but not limited to court costs and attorney fees) arising out of injury to person or damages to property or any other injury, claim, damage, loss, cost or expense arising from the Northern Virginia Fall BrewFest.

Signature \_\_\_\_\_ Date \_\_\_\_\_

<b>Premiere Hospitality</b> Ginger O'Brien	<b>P.O. Box 22</b> Telephone: (703) 403-6681	<b>Marshall, VA 20116</b> Email: manager@novabrewfest.com
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## **Vendor Space Terms & Conditions**

**Bull Run Regional Park, Centreville, Virginia**  
**October 21<sup>st</sup> & 22<sup>nd</sup>**  
**11am – 7pm each day**

**ASSIGNMENTS AND SETUP:** Booths are 10'x10' spaces unless otherwise agreed upon and the exact location will be available at Check-In.

**Check In Times:** 11:00 AM - 4:00 PM on Friday, October 20, 2017  
7:30 AM - 9:30 AM on Saturday, October 21, 2017

Check-in on Thursday, October 19, 2017, may be possible with prior arrangement with Management.

**Setup:** Vehicles must exit the event area by 10:00 AM on Saturday and Sunday.

*Included in the booth fee, each exhibitor will receive two (2) Vendor Admissions per day (admission to the festival, sampling glass and wrist band but no beer sampling tickets). Additional Vendor Admissions may be purchased for \$10 each. Only exhibitors of legal drinking age may receive/purchase the Vendor Admission. These Vendor Admissions will be provided/available at check-in. Proper identification must be shown (100% ID Check).*

**TENTS, TABLES, CHAIRS:** Exhibitors may provide their own tents, tables, chairs and other equipment. **All tents must be staked securely in the ground.** Exhibitors may rent tents, tables and/or chairs from Management. An order form is included with this application.

**EXHIBITION SPACE AND LOCATION:** Exhibitor agrees to conduct all activities within the confines of the assigned display space, occupy their booths during open hours of the event and to restrict the volume level of electronics and other amplification equipment as well as personnel so as not to interfere with other participants. Exhibitor may distribute literature, perform service, and obtain future business leads, but may not solicit and/or accept donations or sell raffle tickets or chance tickets.

**EXHIBIT VEHICLES:** Inclusion of a vehicle for promotional purposes with the booth must be requested and approved as part of the application and will include an additional fee. Any such vehicle will not be allowed to move until the event is cleared of attendees.

**CANCELLATION/REFUNDS:** The Northern Virginia Fall BrewFest is an outdoor, rain or shine, event. All exhibits and/or displays should be produced subject to weather conditions. There is no rain date and fees are not refundable after October 1, 2017 unless you can be replaced by a suitable alternative.

**INSURANCE:** Exhibitor must provide to Premiere Hospitality a Certificate of Insurance for General Liability Insurance (and Product Liability if applicable) in an amount not less than \$1 million, including Workers' Compensation. **Named Additional Insured** must be: Premiere Hospitality., Mad Fox Brewing Co. and Northern Virginia Regional Park Authority.

**ELECTRICAL:** Exhibitor must provide electrical requests to Management on this form. Exhibitors may not run wires to other booths or outlets without approval from Management.

**EQUIPMENT REMOVAL AND CLEAN UP:** Exhibitors are responsible for the day-to-day cleanup of trash in the area around their booth and the appearance of their booth. Trash collection and removal will be provided by Management. Exhibitor agrees to remove all merchandise, displays, etc. not later than 5:00 p.m. on Monday, October 23, 2017. A cleanup fee of \$200 will be assessed if property is not removed at that time.

**PARKING:** Parking is free and permitted in designated areas only. Exhibitor will receive a limited number of permits for designated areas that are transferable only within its organization for successive shifts.

**SALES TAX:** Exhibitor is responsible to collect and remit Virginia sales tax on any sales transactions at the event. For information and forms: <http://www.tax.virginia.gov/site.cfm?alias=SalesUseTax#Retail>

Vehicles will **NOT** be allowed into the festival site before the official closing of the festival each day. While beer sampling will stop 60 minutes before the official close of the festival, public safety precludes vehicles entering the site prior to the official closing. BrewFest Staff will advise participants when vehicles may enter the site to load-out. We appreciate your cooperation.

Premiere Hospitality  
Ginger O'Brien

P.O. Box 22  
Telephone: (703) 403-6681

Marshall, VA 20116  
Email: [manager@novabrewfest.com](mailto:manager@novabrewfest.com)